

Recent Updates on the H.K. Employment Laws and Remuneration Calculation

The Hong Kong Employment Laws (including the Employment Ordinance etc.) provide many types of benefits to employees. Due to the rapid social changes, there have been frequent updates on the laws in recent years. Employers and Human Resources practitioners should keep abreast of these changes to avoid labour disputes.

Target :

Directors, Human Resources Managers, Department Managers

Content :

This workshop will walk through the following major updates:

- The Employment (Amendment) Ordinance 2007 (i.e. 7.13) laying down clear methods for calculating various types of leave pay and compensation payments;
- The Minimum Wage Ordinance stipulating the minimum pay for hours worked;
- The Employment (Amendment) Ordinance 2014 granting Paternity Leave to male staff;
- The Working Hours Policy due to be rolled out by the Government;
- The impending extension of maternity leave and the government subsidy for the leave pay;
- The impending cancellation of MPF offsetting arrangement for severance payment and long service payment;
- The new “Code of Practice in times of Typhoons and Rainstorms” released by the Labour Department.

This workshop will be conducted in an interactive manner with short talks, exercises and court case sharing. Upon completion of this workshop, participants will be able to grasp the legal knowledge and manage staff benefits lawfully.

Remarks: Please bring your calculator to class for doing some simple exercises

Language : Cantonese with English terminology

Date & Time : 15th November, 2019 (Friday) 9:30am-5:30pm

Fee per delegate : HKD2,000 / *HKD1,900 (*Settle payment on or before 25th October 2019 , or 3 delegates apply together.)

Venue : Room 2101, 21/F., Gala Place, 56 Dundas Street, Kowloon (Yaumatei MTR Exit A2)

Certificate :

Participants who successfully complete this course and have 80% attendance will be issued a Certificate of Attendance

Enrolment :

Please make cheque payable to “**CED School of Business Limited**” and send it together with this form to:

CED School of Business, Room 1314, 13/F., Gala Place, 56 Dundas Street, Kowloon, HK

Enquiry :

Tel : 2153 9887

Email : training@ced.edu.hk



Trainer : Ms Cammy Liu

Cammy is a seasoned HR and training professional. She has held senior positions in both the private and public sectors. From 1995-2000, she was the Head of HR and Training in the Quality Healthcare Management Ltd.

From 2002-2004, she was a Senior Training Consultant with the Equal Opportunities Commission (EOC). During her terms of service, she had provided Equal Opportunity training and consultancy for a large number of commercial organizations, including the KCRC, HACTL, AIA, PCCW and Pacific Century Insurance, as well as governmental organizations such as the Immigration Department, the Housing Department, the CSTDI, the VTC and the Employee Retraining Board.

Cammy holds a B.Bus. degree in Human Resources Management from the La Trobe University, Australia as well as a Postgraduate Diploma in Management Studies.



Enrolment Form

Recent Updates on the Hong Kong Employment Laws & Remuneration Calculation (15 November 2019)

Applicants should fill in all details in block letters and fax to (852) 2770 3230 or e-mail to training@ced.edu.hk

Company Name		Contact Person Name:	
Address		Telephone:	
		Position:	
		Email:	
Delegate Name (Mr/Ms)		Delegate Name (Mr/Ms)	
Position		Position	
Telephone	Fax	Telephone	Fax
Mobile:		Mobile:	
Email		Email	

- ✓ Seats are limited and available on a first-come-first-served basis.
- ✓ Confirmation of class schedule will be sent one week before class starts. If you do not receive any confirmation three days prior to the course, please call (852) 2153 9887
- ✓ Payment should be made together with the enrolment form before the course commencement or before the early bird deadline.
- ✓ Applicants are expected to attend the training at the place and time specified in the leaflet. In case of cancellation, please notify us in writing 14 working days prior to the event. Substitutions can be made at any time without penalty.
- ✓ Should a delegate fail to attend or withdraw after cancellation deadline, the full course fee remains payable and no refund.
- ✓ All the course fee should be settled 3 working days before the class date. Late payment will be subject to HKD200 administrative charges.
- ✓ Official receipt will only be issued upon written request.
- ✓ Training Services Provider reserves the right to make alternations regarding arrangements.
- ✓ Which channel do you get the information of this training courses? 1. Fax 2. Email 3. Website 4. Seminar 5. Facebook 6. LinkedIn 7. Advertisement 8. Business Manager 9. Others : (Please specify) _____

All the above information will be strictly used by CED School of Business for processing the application of the course only. For the details of the Personal Data (Privacy) Ordinance, please visit: <https://www.pcpd.org.hk/english/files/pdpo.pdf>

I agree and accept the above terms and conditions Signature : _____ Date : _____