

General Terms and Conditions

Training

1. Seats will be offered on a first come first served basis.
2. Early bird discount is applicable to selected course only. Delegate should register and settle payment before early bird deadline to entitle the discount.
3. Early bird discount cannot applied in conjunction with any other special offer determined by CED School of Business.
4. Corporate discount will be offered to a group of three or more to enrol on the same course and date.
5. Corporate discount is not applicable to course below HKD1000.
6. Course fee is non- refundable or non- transferrable to other courses unless a formal written request of withdraw is received by CED School of Business at least 14 working days before course commencement.
7. All the course fee should be settled 3 working days before the class date. Late payment will be subject to HKD200 administrative charges.
8. Delegates are expected to attend the course at the place and time specified in the leaflet. Should a delegate fail to attend or withdraw after cancellation deadline, the full course fee remains payable and no refund can be arranged.
9. Substitutions can be made without penalty.
10. For any postponement request, CED School of Business will endeavour to accommodate suitable alternatives wherever possible. The request should be made 14 working days before course commencement. Course fee cannot be waived or refunded. The maximum deferral validity is 6 months.
11. CED School of business reserves the right to make alternations regarding arrangements.