


Crisis Management - Emergency Preparedness and Response Workshop

Course Objective :

The objective of this course is to inspire delegates how to deal with crisis when they are facing or can foresee it. By group discussion and activities in this course, delegates will learn how to do the preparation in their jobs in order to handle crisis case and do the right response.

Who should attend :	Managers in Public Organisation or Private Organisation
Language :	Cantonese with English teaching material
Date & Time :	6 September 2019 (Fri) 9:30am – 5:30pm
Fee per Delegate :	HKD2700/*2500 *Settle payment on or before 16 August 2019 or 3 delegates apply together
Course Content :	<ul style="list-style-type: none"> • Relationship between Emergency and Crisis Management • Team Building vs Crisis Management • Steps of Crisis Management <ul style="list-style-type: none"> ○ Before (Preparedness) ○ During (Process) ○ After (Aftermath) • Case Studies • Role-play simulated exercise • Post-drill debriefing 
Methodology :	Mini-lecture, Interactive learning mode, Team-building games, discussion, experience sharing, case study, etc.
Venue :	Room 2101, 21/F., Gala Place, 56 Dundas Street, Mong Kok, Kowloon.
Enquiry :	Tel : 21539887 Email : training@ced.edu.hk

Enrolment :

Please make cheque payable to “**CED School of Business Limited**” and send it together with this form to:
CED School of Business, Room 1314, 13/F., Gala Place, 56 Dundas Street, Mong Kok, Kowloon

Certificate :

Delegates who have completed the course with at least 80% of attendance will be awarded the attendance certificate issued by CED School of Business.

Trainer : Mr James Yu

Mr. YU has served in a disciplined force for more than 30 years and has rich operational and training experiences in Crisis Management.

With M Sc. and B Sc. in Criminal Justice and Policing Studies in UK, Mr. YU has been invited by Asian Professional Security Association (HK Chapter) as Honourary Speaker for Security, Crowd Management and Safety issues since 2007.

Enrolment Form

Crisis Management – Emergency Preparedness and Response Workshop 6 September 2019 (Friday)

Applicants should fill in all details in block letters and fax to (852) 2770 3230 or e-mail to training@ced.edu.hk

Company Name		Contact Person Name:	
Address		Telephone:	
		Position:	
		Email:	
Delegate Name (Mr/Ms)		Delegate Name (Mr/Ms)	
Position		Position	
Telephone	Fax	Telephone	Fax
Mobile:		Mobile:	
Email		Email	

- ✓ Seats are limited and available on a first-come-first-served basis.
- ✓ Confirmation of class schedule will be sent one week before class starts. If you do not receive any confirmation three days prior to the course, please call (852) 2153 9887
- ✓ Payment should be made together with the enrolment form before the course commencement or before the early bird deadline.
- ✓ Applicants are expected to attend the training at the place and time specified in the leaflet. In case of cancellation, please notify us in writing 14 working days prior to the event. Substitutions can be made at any time without penalty.
- ✓ Should a delegate fail to attend or withdraw after cancellation deadline, the full course fee remains payable and no refund.
- ✓ All the course fee should be settled 3 working days before the class date. Late payment will be subject to HKD200 administrative charges.
- ✓ Official receipt will only be issued upon written request.
- ✓ Training Services Provider reserves the right to make alternations regarding arrangements.
- ✓ Which channel do you get the information of this training courses? 1. Fax 2. Email 3. Website 4. Seminar 5. Facebook 6. LinkedIn 7. Advertisement 8. Business Manager 9. Others : (Please specify) _____

All the above information will be strictly used by CED School of Business for processing the application of the course only. For the details of the Personal Data (Privacy) Ordinance, please visit: <https://www.pcpd.org.hk/english/files/pdpo.pdf>

I agree and accept the above terms and conditions Signature: _____ Date: _____